

**St. Helena Parish School Board
Committee Meetings Minutes
September 11, 2014**

Meetings called to order at 5:45 p.m.

PERSONNEL COMMITTEE

Present: Ms. Virginia Bell, Chairperson
Mr. Willie G. Lee, ad hoc member
Ms. Linda Chaney
Dr. Kelli Joseph
Ms. Miranda Watson

Absent: Ms. Joyce Porter.

Item #1: Receive update on personnel changes

Ms. Miranda Watson, Parent/Educator Facilitator presented the Personnel Committee with a list of personnel changes which included all recent new hires, transfers, resignations, terminations and retirements.

PERSONNEL COMMITTEE MEETING ADJOURNED.

BUDGET/FINANCE COMMITTEE

Present: Ms. Virginia Bell, Chairperson
Mr. Edward Galmon
Ms. Linda Chaney
Dr. Kelli Joseph
Ms. Amy Holland

Absent: NONE.

Item #1: Approve 2014-15 Budgets

Mr. Edward Galmon made the motion, seconded by Ms. Linda Chaney to approve the 2014-15 General Fund, Special Revenue Funds and Capital Projects budgets and send to the full board for vote.

VOTE: ALL YEAS (Bell, Galmon, Chaney). NO NAYS. MOTION CARRIED.

Item #2: Approve the Audit Engagement Letter with Bruno & Tervalon, LLP to conduct the 2013-14 fiscal year audit for St. Helena Parish School Board

Mr. Edward Galmon made the motion, seconded by Ms. Linda Chaney to approve the Audit Engagement Letter with Bruno & Tervalon, LLP to conduct the 2013-14 fiscal year audit for St. Helena Parish School Board and send to the full board for vote.

VOTE: ALL YEAS (Bell, Galmon, Chaney). NO NAYS. MOTION CARRIED.

Item #3: Approve no-cost change order to Ragusa Construction, LLC for the purpose of incorporating the document, "ATTACHMENT TO AIA DOCUMENT A201-2007, General Conditions of the Contract for Construction" as supplied by the United States Department of Agriculture – Rural Development, into the AIA Document A 101-2007, Standard Form of Agreement Between Owner and Contractor (contract dated 10/24/2013 and board approved 10/22/2013)

Ms. Linda Chaney made the motion, seconded by Mr. Edward Galmon to approve the no-cost change order to Ragusa Construction, LLC for the purpose of incorporating the document, "ATTACHMENT TO AIA DOCUMENT A201-2007, General Conditions of the Contract for Construction" as supplied by the United States Department of Agriculture – Rural Development, into the AIA Document A 101-2007, Standard Form of Agreement Between Owner and Contractor (contract dated 10/24/2013 and board approved 10/22/2013) and send to the full board for vote.

VOTE: ALL YEAS (Bell, Galmon, Chaney). NO NAYS. MOTION CARRIED.

Item #4: Consider and take action with respect to adopting a resolution authorizing the issuance of \$500,000 of Sales Tax Bonds, Series 2014 of the Parish School Board of the Parish of St. Helena, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; authorizing an agreement with the Paying Agent; accepting offers for the purchase thereof; and providing for other matters in connection therewith.

Mr. Edward Galmon made the motion, seconded by Ms. Linda Chaney to approve the adoption of the resolution authorizing the issuance of \$500,000 of Sales Tax Bonds, Series 2014 of the Parish School Board of the Parish of St. Helena, State of Louisiana; prescribing the form, terms and conditions of such Bonds and providing for the payment thereof; authorizing an agreement with the Paying Agent; accepting offers for the purchase thereof; and providing for other matters in connection therewith and send to the full board for vote.

VOTE: ALL YEAS (Bell, Galmon, Chaney). NO NAYS. MOTION CARRIED.

BUDGET/FINANCE COMMITTEE MEETING ADJOURNED.

POLICY COMMITTEE

**Present: Mr. Alton Travis, Chairperson
Ms. Linda Chaney, ad hoc member
Mr. Willie G. Lee
Dr. Kelli Joseph**

Absent: Ms. Joyce Porter

Item #1: Approve revised policy for inclusion in the St. Helena Parish School Board Policy Manual

Ms. Linda Chaney made the motion, seconded by Mr. Willie G. Lee to approve the following revised policy and send to the full board for vote:

- a) Policy JBCE - Public School Choice

VOTE: ALL YEAS (Travis, Lee, Chaney). NO NAYS. MOTION CARRIED.

POLICY COMMITTEE MEETING ADJOURNED.

BUILDING/GROUNDS COMMITTEE

**Present: Ms. Linda Chaney, Chairperson
Mr. Alton Travis, ad hoc member
Mr. Willie G. Lee
Dr. Kelli Joseph**

Absent: Ms. Joyce Porter

Item #1: Approve revised Agreement for Use of Land and Buildings

Mr. Alton Travis made the motion, seconded by Mr. Willie G. Lee to approve the revised agreement and send to the full board for vote.

VOTE: ALL YEAS (Chaney, Lee, Travis). NO NAYS. MOTION CARRIED.

Item #2: Approve Building Use Agreement between Sheila J. Muse representing Fifth Element of Beauty organization and St. Helena Parish School District for use of St. Helena College and Career Academy Auditorium

Mr. Willie G. Lee made the motion, seconded by Mr. Alton Travis to approve the agreement and send to the full board for vote.

VOTE: ALL YEAS (Chaney, Lee, Travis). NO NAYS. MOTION CARRIED.