

## **Homeless Students**

### **1. What procedures are in place to assist homeless students in enrolling, attending and succeeding in school?**

The SIS Clerk will enroll students. The Louisiana Student Residency Questionnaire Form is included in the registration packets for both St. Helena Central Elementary and St. Helena Central High School. Once students have been identified, the Title X Referral Form will be completed to identify areas of need or concern. Miranda Watson, the Parent Involvement Facilitator will assist with the distribution of uniforms, toiletries, and school supplies for the family in need of assistance. Carmen Overton, the district social worker will assist families as needed with referrals for health services. Candace Robertson, the Homeless Liaison will monitor the progress of the homeless students to ensure that they are receiving the assistance needed to be successful students.

### **2. What procedures are in place to identify school-aged homeless students?**

All students will be provided with the Louisiana Student Residency questionnaire Form for identifying homeless students. The forms are included in enrollment packets for new students and are passed out at Open House and PTO meetings. Forms will be provided to other local agencies as needed including the health unit, hospital, and local churches. St. Helena Parish does not have a homeless shelter but we partner with various communities of faith to identify homeless students. The completed Louisiana Student Residency Questionnaire Form can be returned to the schools or Title I Department at the St. Helena Parish School Board Office. Upon approval, each family will be assessed for services needed. The Homeless Liaison will have the family member complete the Title X Referral Form. The school counselor and district social worker will be notified of the services needed to assure that all resources are utilized to provide services to the students.

## Section 1113: Homeless Students

### **3. What services are delivered or offered to improve student academic achievement and school performance of homeless children and youth in Title I, Part A schools, non-Title I schools, shelters, and other places where homeless students reside?**

Student data will be used to determine the need for academic services. The district uses DIBELS to benchmark test students at St. Helena Central Elementary School three times per year. Students identified as Tier 2 and Tier 3 students will be provided services by the classroom teacher and the Response to Interventionist during the school day. The district also uses EALGE to benchmark test the elementary and high school students throughout the school year. Students who are not meeting the required GLEs will be provided services by the classroom teachers, Response to Interventionists, and Academic Interventionist during the day. The Homeless Liaison will have access to the student reports to assure that all resources are provided to the students.

### **4. How does the district coordinate procedures to identify and access Title I and other services for school-aged homeless students in Title I, Part A schools, non-Title I schools, shelters, or other places where homeless students reside?**

The Homeless Liaison is also the Title I Supervisor. The Parental Involvement Facilitator, Food Services Coordinator, and the Social Worker will work together to assure that all homeless students receive free lunch, uniforms, toiletries, school supplies, and academic assistance. The Title I Supervisor will work with the school staff to make sure that all available student records are received.

### **5. What is the process for the resolution of disagreements, including procedures for homeless families and youth to appeal school placement decisions made by the LEA, including written explanations, dispute resolution, and provision of services during the appeal process?**

Our district only has one elementary and one high school so there are no other selection or enrollment options for school-aged children. In the event that disputes arise, the child will be immediately admitted to the school pending resolution of

## Section 1113: Homeless Students

the dispute. Within five days, the parent will be given a written explanation of the decision. Parents have the right to appeal the school's decision so information on the appeal process will be provided to the parents as well. The Homeless Liaison will carry out the state's grievance procedures as quickly as possible after receiving the notice of dispute. The Homeless Liaison will arrange for the child to receive any needed services during the dispute and appeal process.

### **6. How does the district utilize the allocated portion of Title I, Part A grant funds to provide services for homeless children and youth?**

Despite our lower socio-economic status, the district does not have a large population of homeless students. We have allocated funds to cover the cost of uniforms, personal toiletries, and school supplies.

### **7. What is the procedure that the NCLB Title I Director and Homeless Liaison will follow to conduct an annual evaluation of the extent and effectiveness of services to homeless students in its Title I, Part A schools, non-Title I schools, and shelters or other places where homeless students reside?**

The St. Helena Parish School District accepts all homeless students. We do not have homeless shelters in St. Helena Parish. Most of our homeless students are "doubled-up" due to the lack of housing in the parish. The Homeless Liaison will identify and document all services provided to homeless students. The students' progress will be reviewed during each grading period and at the end of the year based on DIBELS, GEE, LEAP, iLEAP, and EOC test scores. The Parental Involvement Facilitator will contact the parents by phone and administer a survey to assess the services provided during the year. The survey results will be shared with the Homeless Liaison, principals, and the Superintendent.