

**St. Helena Parish School Board  
Committee Meetings Minutes  
August 8, 2013**

Meetings called to order at 5:45 p.m.

**BUDGET/FINANCE COMMITTEE**

**Present:** Ms. Virginia Bell, Chairperson  
Ms. Linda Chaney  
Mr. Willie G. Lee, (ad hoc member)  
Ms. Amy Holland  
Dr. Kelli Joseph

**Absent:** Mr. Edward Galmon

**Item #1:** Approve the Audit Engagement Letter with Bruno & Tervalon, LLP to conduct the 2012-13 fiscal year audit for the St. Helena Parish School Board

Ms. Linda Chaney made the motion, seconded by Mr. Willie G. Lee to approve the Audit Engagement Letter with Bruno & Tervalon, LLP to conduct the 2012-13 fiscal year audit for the St. Helena Parish School Board and send to the full board for vote.

**VOTE:** ALL YEAS (Lee, Chaney, Bell). NO NAYS. MOTION CARRIED.

**Item #2:** Approve 2013-2014 Food Services Bid Awards

Ms. Linda Chaney made the motion, seconded by Mr. Willie G. Lee to approve the following 2013-2014 Food Services vendors and send to the full board for vote:

<u>Category</u>	<u>Bid Awarded to:</u>
Frozen Fruits & Vegetables & Breakfast Items	Pon Food Corporation
Processed Foods	Pon Food Corporation
Meat & Meat Products	Pon Food Corporation
Fresh Fruits & Vegetables	Independence Produce
Bread & Bread Products	Flowers Bakery
Milk & Milk Products	Borden Dairy Company
Paper Products, Chemicals & Supplies & Misc	Economical Janitorial & Paper Supplies, Inc. (split bid) Pon's Food Corporation (split bid)

**VOTE:** ALL YEAS (Lee, Chaney, Bell). NO NAYS. MOTION CARRIED.

**BUDGET/FINANCE COMMITTEE MEETING ADJOURNED.**

**PERSONNEL COMMITTEE**

**Present: Ms. Virginia Bell, Chairperson  
Ms. Linda Chaney  
Ms. Joyce Porter  
Dr. Kelli Joseph**

**Absent: Ms. Patricia Morgan**

**Item #1: Personnel Updates**

**Ms. Miranda Watson, Parent/Educator Facilitator presented the following updates to the committee:**

**NEW HIRES**

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<b>Employee</b>	<b>Position</b>
Susan Robinson	Ed. Diagnostician (PT)
Theresa Griffin	RTI teacher (PT)
Karen Ford	English teacher
Jeremy Williams	HS JTC
Benjamin Morgan	HS SS/Coach
Stacey Royal	4 <sup>th</sup> Grade ELA
Rosemary Spears	Adapted PE teacher
Cynthia Jackson	HS Math teacher
Angela Bridges	HS Social Studies teacher
Bernard McPherson	Enrichment teacher
Dwinette Brown	3 <sup>rd</sup> Grade teacher
Chardae Smith	1 <sup>st</sup> Grade teacher
Debra Butler	Food Service Technician
Denzell Berry	Food Service Technician

**RESIGNATIONS**

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<b>Employee</b>	<b>Position</b>
Sharlene Knox	Elem teacher
Ryan Picard	HS Science teacher
Rachel Williams	HS Math teacher
April Taylor	Elem teacher

**RETIREMENT:**

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Patricia Morgan (8/14/13)	Human Resources Supervisor
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**POSITION NOT ACCEPTED:**

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Adrienne Thompson	English teacher
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**CRITICAL SHORTAGE POSITIONS:**

RTI teacher (PT)  
Ed. Diagnostician (PT)

**Item #2: Discuss Personnel Matter\* (Executive Session)**

**Ms. Joyce Porter made the motion, seconded by Ms. Linda Chaney to go into Executive Session to discuss a personnel matter.**

**VOTE: ALL YEAS (Bell, Chaney, Porter). NO NAYS. MOTION CARRIED.**

**Ms. Linda Chaney made the motion, seconded by Ms. Joyce Porter to return to Regular Session.**

**VOTE: ALL YEAS (Bell, Chaney, Porter). NO NAYS. MOTION CARRIED.**

**Ms. Virginia Bell stated the committee has discussed the personnel matter in Executive Session and the matter will be referred to the full board.**

**Personnel Committee meeting adjourned.**